The following minutes as amended were approved by the Facilities Advisory Committee at the September 10th meeting (motion to approve by Carl Chorba and seconded by Debbie Gerickie).

Attending Members: Debbie Gerickie, John Dabney, Carl Chorba, Steve Kleinglass, Denise Payton (GM), Boris Yoffe
Absent: Jim Allen, David Lusty (VCDD Liaison), Jerry Flood,

Discussion Topics:

A. Call to Order: Chairman Mr. Dabney called the meeting to order at 9:10 A.M. He declared that a quorum was present.

B. Additions or Deletions to the Agenda:

1. Introductions: new GM - Denise Payton – introduced herself to the members
2. Denise Payton made a comment about making Club more profitable
   a. Denise is working with local vendors to promote club facilities for external events. Chris is following on emails and outside requests for events.
   b. Denise will work on the cost side to insure that profit margin objectives are met.
   c. Carl brought the issue with towels

C. Approval of minutes from prior meetings on July: approved at 9:54 AM by John and Carl seconded.

D. Old Business:

1. Interior Renovation Update: Mr. Kleinglass provided renovation schedule. The project is going according to the schedule until Sep-Oct 2018. Gym was completed and re-opened last week as planned. Fitness room is almost complete, still requires few layers of coating. Should reopen next week. Steve mentioned that renovation committee negotiated re-paining of both locker rooms. The job will be done during pool maintenance (last week of August) and locker rooms will be closed to public. Steve offered a walk-through the construction zone for committee members after the meeting. He also mentioned that some money left from the current renovation budget. John will present the status to CDD at their next meeting
2. River Club Paver project: has been deferred.
3. Landscape and Exterior Building: next week major landscape work will begin. Pools will be closed for a week during landscape upgrade in the pool area scheduled for the week of August 27
4. Exterior Lighting: Lighting around tiki bar are not working. Denise will look into this issue
5. Trash cans in the pool area: as mentioned few times before, trash cans are not emptied on a regular basis causing animals to flip cans on their side. Denise will talk to her staff about emptying trash cans every day. She also mentioned that Charlie’s team is responsible for pool and fitness areas.
6. Front door refinishing: has been incorporated into the scope of the facilities renovation project. The difficulty to maintain the door locking mechanism has been referred to the representative of the German company.
7. Handicap accessibility: the CDD board is investigating this issue.
8. Future plans/projects:
   a. Gym equipment will be re-upholstered. Long-term replacement should be done according to the life cycle long-term plan. Equipment life cycle analysis was done when the club was acquired but nobody knows where this report is.
   b. Pool pump was replaced recently as pre-emptive measure
   c. Tiki bar is a priority; some minor fixes will be done by the club staff but major renovation project should be brought to CDD Board and budgeted accordingly
9. Exterior: Denise is working on a quote for power wash and gutter cleaning. Last exterior painting was done in 2012 and should be warrantied for 7 years. Denise will check into warranty.

F. VCDD Board Report: David was not present

H. Next meeting and Adjournment:
   • Next meeting on September 10, 2018.
   • Meeting adjourn @ 9:54 a.m.

Minutes submitted by Boris Yoffe, Secretary.